

Equipment/Textbook Disposal Request

Date: 2-13-2024Employee Name: Connie SommersRoom Number: BandBuilding: EHS

Cathy Marcy-EHS Harriet Band Uniform Coordinator

Equipment Disposal:

Please state the problem you are experiencing with the equipment: New uniforms were purchased. Uniforms over 30 years old. Been worn and sized to multiple students over these years, jacket linings are gone or shredded beyond repair. Zippers, snaps & buttons have been repaired or replaced over the years and continue to fail. Trousers waist bands are fraying and appear seams are paper thin. Hats are worn and many parts broken.

<u>230</u> Quantity	<u>Stanbury</u> Brand Name	<u>Jackets</u> Model/Description	<u>-</u> Inventory Tag Number	☒ Direct Disposal ☐ GovDeals
<u>175</u> Quantity	<u>Stanbury</u> Brand Name	<u>Trousers</u> Model/Description	<u>-</u> Inventory Tag Number	☐ Direct Disposal ☐ GovDeals
<u>130</u> Quantity	<u>Stanbury</u> Brand Name	<u>Hats</u> Model/Description	<u>-</u> Inventory Tag Number	☐ Direct Disposal ☐ GovDeals

Textbook Disposal:

<u> </u> Date of Edition	<u> </u> Quantity	<u> </u> Publisher	<u> </u> Name of Book	☐ Direct Disposal ☐ GovDeals
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For Office Use Only

Date of Approval Board of Education

Date of Disposal

Equipment/Textbook Disposal Request

Date: 2-13-2024

Employee Name: Connie Sommers

Room Number: Band

Building: EHS

Cathy Marcy-EHS Warrior Band Uniform Coordinator

Equipment Disposal:

Please state the problem you are experiencing with the equipment:

The Band Boosters intend to either repurpose or sell the old uniforms as part of a fundraiser. This would be a wonderful keepsake for past and current band students.

<u>277</u> Quantity	<u>unknown</u> Brand Name	<u>Red arm braids</u> Model/Description	<u></u> Inventory Tag Number	☒ Direct Disposal ☐ GovDeals
<u>74</u> Quantity	<u>Bandin' Together</u> Brand Name	<u>White Suspenders</u> Model/Description	<u></u> Inventory Tag Number	☐ Direct Disposal ☐ GovDeals
<u>2</u> Quantity	<u>unknown</u> Brand Name	<u>plume cases</u> Model/Description	<u></u> Inventory Tag Number	☐ Direct Disposal ☐ GovDeals
<u>106</u> Quantity	<u>unknown</u> Brand Name	<u>red plumes</u> Model/Description	<u></u> Inventory Tag Number	☐ Direct Disposal ☐ GovDeals

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Equipment/Textbook Disposal Request

Date: 2-13-2024

Employee Name: Connie Sommers CD
 Building: EHS
Cathy Marcy- EHS Warrior Band Uniform Coordinator

Room Number: Band

Equipment Disposal:

Please state the problem you are experiencing with the equipment:

items not used for many years & increased size of band / feded
equipment no longer functionable & rust, broke

<u>130</u> Quantity	<u>unknown</u> Brand Name	<u>red cumberbunds</u> Model/Description	<u></u> Inventory Tag Number	☒ Direct Disposal ☐ GovDeals
<u>137</u> Quantity	<u>unknown</u> Brand Name	<u>red bow ties</u> Model/Description	<u></u> Inventory Tag Number	☐ Direct Disposal ☐ GovDeals
<u>1</u> Quantity	<u>Thermos</u> Brand Name	<u>60 qt cooler (kitchen broke)</u> Model/Description	<u></u> Inventory Tag Number	☐ Direct Disposal ☐ GovDeals
<u>3</u> Quantity	<u>Presto</u> Brand Name	<u>3 coffee makers (rust in bottoms & 2 with no inner parts)</u> Model/Description	<u></u> Inventory Tag Number	☐ Direct Disposal ☐ GovDeals

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Equipment/Textbook Disposal Request

Date: 2/23/2024

Employee Name: GEORGE KIRBY

Room Number: 168

Building: EDGEWOOD

Equipment Disposal:

Please state the problem you are experiencing with the equipment:

WILL NOT HOLD A TUNING AND IS BEYOND REPAIR

<u>1</u> Quantity	<u>C. KURTZMANN</u> Brand Name	<u>PIANO</u> Model/Description	<u>00144</u> Inventory Tag Number	☒ Direct Disposal ☐ GovDeals
<u> </u> Quantity	<u> </u> Brand Name	<u> </u> Model/Description	<u> </u> Inventory Tag Number	☐ Direct Disposal ☐ GovDeals
<u> </u> Quantity	<u> </u> Brand Name	<u> </u> Model/Description	<u> </u> Inventory Tag Number	☐ Direct Disposal ☐ GovDeals

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